



Office Use Only

Apply Date: \_\_\_\_\_  
Time: \_\_\_\_\_

# APPLICATION FOR CONVENTIONAL PROPERTIES

*Serving Multiple Communities throughout Eastern South Dakota*

**Each Adult Applicant must include his/her information & signature below. Attach an additional application for more than 4 applicants.**

**APPLICANT ONE** \_\_\_\_\_ Social Security # \_\_\_\_\_ Birth Date \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

**PRESENT LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PREVIOUS LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

**Criminal Activity** (All Properties are a part of the South Dakota Crime Free Housing)

Have you been involved with any of the following crimes?: Violence, firearm violations, illegal drugs, theft, vandalism, disorderly conduct, disturbing the peace, assaults, or stalking (do not include minor traffic violations)? Yes No **If yes, explain:** \_\_\_\_\_

Are you convicted sex offender? Yes No

**Applicant One Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(My above signature gives my consent to any verification of information of the references I have listed including credit, criminal & landlord checks.)

**APPLICANT TWO** \_\_\_\_\_ Social Security # \_\_\_\_\_ Birth Date \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

**PRESENT LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PREVIOUS LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

**Criminal Activity** (All Properties are a part of the South Dakota Crime Free Housing)

Have you been involved with any of the following crimes?: Violence, firearm violations, illegal drugs, theft, vandalism, disorderly conduct, disturbing the peace, assaults, or stalking (do not include minor traffic violations)? Yes No **If yes, explain:** \_\_\_\_\_

Are you convicted sex offender? Yes No

**Applicant Two Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(My above signature gives my consent to any verification of information of the references I have listed including credit, criminal & landlord checks.)

**APPLICANT THREE** \_\_\_\_\_ Social Security # \_\_\_\_\_ Birth Date \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

**PRESENT LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PREVIOUS LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

**Criminal Activity** (All Properties are a part of the South Dakota Crime Free Housing)

Have you been involved with any of the following crimes?: Violence, firearm violations, illegal drugs, theft, vandalism, disorderly conduct, disturbing the peace, assaults, or stalking (do not include minor traffic violations)? Yes No **If yes, explain:** \_\_\_\_\_

Are you convicted sex offender? Yes No

**Applicant Three Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(My above signature gives my consent to any verification of information of the references I have listed including credit, criminal & landlord checks.)

**APPLICANT FOUR** \_\_\_\_\_ Social Security # \_\_\_\_\_ Birth Date \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

**PRESENT LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PREVIOUS LANDLORD** \_\_\_\_\_ LL Phone # \_\_\_\_\_ Length of Occupancy: From: \_\_\_\_\_ to: \_\_\_\_\_

**Criminal Activity** (All Properties are a part of the South Dakota Crime Free Housing)

Have you been involved with any of the following crimes?: Violence, firearm violations, illegal drugs, theft, vandalism, disorderly conduct, disturbing the peace, assaults, or stalking (do not include minor traffic violations)? Yes No **If yes, explain:** \_\_\_\_\_

Are you convicted sex offender? Yes No

**Applicant Four Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(My above signature gives my consent to any verification of information of the references I have listed including credit, criminal & landlord checks.)



**Please check all properties you are interested in:**

**Madison, SD**

- Lake Area Townhomes\***  
418 SW 8<sup>th</sup> St – One, Two & Three Bedroom  
*(Please include a \$35 Application Fee per Adult)*
- Evergreen Townhomes\*** (max of 1 pet)  
1038 NE 3<sup>rd</sup> St – Two Bedroom  
*(Please include a \$35 Application Fee per Adult)*
- 839 NE 1<sup>st</sup> St - House\***  
839 NE 1<sup>st</sup> St - Three Bedrooms  
*(Please include a \$35 Application Fee per Adult)*

**Mitchell, SD**

- Copperleaf Townhomes\*** (cats)  
1605 East 1<sup>st</sup> Ave – Two Bedroom  
*(Please include a \$50 Application Fee per Adult)*
- Edgerton Place**  
1111 Edgerton Place – One & Two Bedroom  
*(Please include a \$50 Application Fee per Adult)*
- Lawler Apartments**  
312 N Lawler Street – Eff., One & Two Bedroom  
*(Please include a \$35 Application Fee per Adult)*
- Autumn Grove\*** (cats)  
701 & 703 East 8<sup>th</sup> Avenue– One & Two Bedroom

**Watertown, SD**

- Lake Area Apartments**  
310 13<sup>th</sup> St. NE – Eff. & One Bedroom
- Three Oaks II Townhomes**  
305 18<sup>th</sup> St SW – Two & Three Bedroom
- Colony West House\***  
1527 4<sup>th</sup> Ave SW - Four Bedrooms

**\*Properties that allow pets**

1. Please list the total number of persons that will be occupying the rental home (including minors): \_\_\_\_\_
2. What is your Desired Move-In Date? \_\_\_\_\_
3. Preferred Rental Size?     Efficiency     1 bedrooms     2 bedrooms     3 bedrooms     4 bedrooms
4. Do you have pets?    Yes    No
5. Have any of the above applicants ever broken a rental agreement?    Yes    No
6. How did you hear about Mills Property Management?    Friend    Radio    Web    Newspaper    Property Sign    Other

**\*All Properties are smoke-free**

This is a preliminary application and conveys no leasing or rental rights. Additional information may be requested as necessary to complete this application process. Any signatures are my consent to any verification of information from the references I have listed including credit, criminal and landlord checks.

All agents of Mills Property Management Inc. represent the owner in this and any other transaction.  
Mary Jo Minor, a licensed responsible broker, is representing the owner in this transaction.

**Return Madison Applications to:**  
Mills Property Management  
1020 South Union Ave Suite 2  
Madison, SD 57042

**Return Mitchell Applications to:**  
Mills Property Management  
1111 S Edgerton St  
Mitchell, SD 57301

**Return Watertown Applications to:**  
Mills Property Management  
1630 3<sup>rd</sup> Ave SW  
Watertown, SD 57201

Visit us online for pictures and floor plans at:

[WWW.MILLSPROPERTY.COM](http://WWW.MILLSPROPERTY.COM)

